

COLORADO STATE UNIVERSITY-PUEBLO TERMS AND POLICIES

FINANCIAL AID

All financial aid/scholarships are awarded subject to revision or cancellation depending upon fund availability, changes in the family contribution, over awards and/or satisfactory academic progress. In addition, awards may be revised or cancelled based on hours enrolled, courses eligible for financial aid, cancellation of financial aid/scholarship awards.

BILLING AND COLLECTION

Completion of the registration process will result in an amount due to Colorado State University - Pueblo that can only be adjusted through the add/drop process or by officially withdrawing from the University.

Students are expected to pay the total amount due in full or select a payment plan by the date shown in the table below. The total amount due is the sum of all charges for tuition, fees, room, board and other charges, less credits for scholarships, grants-in-aid, pre-payments, etc... Payment plans include:

(A) A minimum payment of 34% of the total amount due by the first payment due date. The remaining unpaid balance is due in two equal monthly installments due by the twentieth day of each of the next two calendar months. Payment due dates are as follows:

| | Fall Semester | Spring Semester | Summer Semester |
|-----------------------------|----------------------|------------------------|------------------------|
| 1 st Payment Due | August 20 | January 20 | May 20 |
| 2 nd Payment Due | September 20 | February 20 | June 20 |
| 3 rd Payment Due | October 20 | March 20 | July 20 |

Students registering after the earliest payment due date are expected to make their first payment at the time of registration in order to participate in this plan. A student’s registration may be cancelled if he or she fails to make payment or qualify for a payment plan by the first due date. Likewise, students who qualify for a payment plan and miss an installment payment are subject to administrative withdrawal unless an alternate plan is approved by Student Financial Services.

(B) Sponsored students (Veterans, Colorado Rehab., National Guard, etc..) must provide a completed authorization form to the Student Financial Services Office (AD 212) prior to the end of the drop/add period.

All unpaid student accounts will be assessed a monthly extended payment plan charge of 1.5% (annual percentage rate of 18%) on the outstanding balance. Please note: by selecting a payment plan you will be assessed an extended payment plan charge in any outstanding balance.

Charges for courses added after the first payment due date for the semester must be paid at the time of registration.

Financial obligations to the University are not necessary canceled by either administrative or voluntary withdrawal. **Non-attendance does not constitute an official withdrawal.** No adjustment or refunds of

tuition and fees will be made to a student who is suspended, dismissed or expelled for disciplinary reasons. No adjustment of charges will be made for classes dropped after the drop/add period unless the student officially withdraws from the University. Refunds or adjustments for room and meal charges are made per CSU-Pueblo Housing Office policy. Appeals regarding tuition and fee charges/payments will only be accepted in the Student Financial Services Office with in the semester in which the event causing the student to withdraw occurs. A student may be subject to any or all of the following for delinquent debts owed to the University:

Transcripts held

Administrative withdrawal

Future registrations blocked

Referral to the State of Colorado for collection with additional collection/legal costs

STUDENT FEE DISCLOSURE

Student fees include the following mandatory, campus-wide fees assessed as a condition of enrollment:

| | | |
|-------------------------------|----------------------------|--------------|
| General Bonded Facilities Fee | Sam Jones Facility Fee | Facility Fee |
| Student Center Fee | Child Care Scholarship Fee | |
| Athletic Fee | Recreation Fee | |
| Student Health Fee | Special Event Fee | |
| Student Activity Fee | Tech Fee | |

Certain mandatory non campus-wide fees may be assessed to students meeting specific criteria, including application fees, matriculation fees, drop/add fees, orientation fees, program or college specific fees and course specific fees.

For more information refer to Student Financial Services Website at www.colostate-pueblo.edu/sfs/

Contact information:

Colorado State University- Pueblo

Student Financial Services

2200 Bonforte Boulevard

Administration Building room 212

Phone: 719-549-2131 or 719-549-2753